



District Parent Advisory Council

**DPAC General Meeting
Wednesday, November 30, 2016
Gallery Room, Winslow Centre**

Craig Woods called the meeting to order at 7:05 p.m.
27 schools represented – quorum met.

Schools with a representative in attendance:

Elementary: Anmore, Aspenwood, Bramblewood, Cedar Drive, Coquitlam River, Hazel Trembath, James Park, Meadowbrook, Mountain View, Mundy Road, Nestor, Panorama Heights, Parkland, Porter Street, Roy Stibbs

Middle: Banting, Eagle Mountain, Hillcrest, Kwayhquitlam, Scott Creek, Summit

Secondary: Dr. Charles Best, Gleneagle, Heritage Woods, Pinetree, Riverside, Terry Fox

DPAC Executive in attendance: Craig Woods –President, Edward Ram – Vice President, Marvin Klassen – Treasurer, Corrie Noble – Health & Safety, Charlie Loo – Newsletter, Jane Yu – Member at Large, Maria Ledezma – Member at Large

Regrets: Shari O’Neill – Parent Ed, Teri Towner – PAC Communications Liaison, Tegan Dahlke – Member at Large

Special Guests: Trustees – Barb Hobson, Judy Shirra, Carol Cahoon; Patricia Gartland – Superintendent, Stephen Whiffin – Associate Director of Instruction, Learning & Information Services, Simon Kwok – Teacher at Eagle Mtn. Middle & Teacher tech support, Karen Lincoln – teacher at Hampton Park Elementary

Minutes taken by: Sandy Maloney

1. Approval of Agenda

MOTION made by Cedar Drive Elementary, seconded by Banting Middle to accept the Agenda as presented. **CARRIED**

2. Approval of Previous Minutes

MOTION made by Scott Creek Middle, seconded by Mountain View Elementary, to accept the Minutes of the October 26, 2016 Annual General Meeting as presented. **CARRIED**

3. Superintendent’s Report

- Patricia Gartland

- Judy Shirra (Trustee) & Patricia presented the Directions 2020 document
 - Powerpoint presentation can be found on our website <http://dpac43.ca/dpac-documents/>
- Directions 2020
 - School District 43 believes the operation of the district is more effective with a clear vision that is aligned & integrated through all areas of the organization. This vision known as DIRECTIONS 2020 will direct & enable the:

- Fulfillment of our mission and goals and provide direction for future plans;
 - Prioritization and articulation of annual priorities and allocation of resources;
 - Effective communication of results to allow for reflection, feedback and ongoing enhancement
 - Strategic Goal #1 > Achieve Student Success
 - Strategic Goal #2 > Enhance Learning Through Technology
 - Strategic Goal #3 > Foster a Sustainable Educational Organization
 - Condensed version of Directions 2020 document
<http://www.sd43.bc.ca/Board/Vision/Documents/Directions%202016%20NewDesign%201.pdf>
 - Full version of Directions 2020 document
<http://www.sd43.bc.ca/Board/Vision/Documents/SD43Directions2020.Web.pdf>
- Question from the floor: Does the district have money allocated for upgrading technology in the schools?
 - Reply:
 - Current initiative to make sure teachers have reliable technology (teacher laptop initiative)
 - Laptops replaced every 4 years
 - Once laptop is finished it's 4 years with teacher it gets moved into inventory for school systems
 - PACs > ask your school Principal what your school technology plan is
- Action Plans for Learning (APL) > should be on your school websites (most schools have them there – some not, if not ask)

4. Fresh Grade - Stephen Whiffin/Simon Kwok/Karen Lincoln

- Developed by a semi-local company based out of Kelowna
- www.freshgrade.com > check it out for information
 - Under the parent tab there are: product features, user stories, opportunity to try fresh grade
- Where students can do work & have it stored in their digital portfolio, teachers & parents can add comments to it
- When the teacher adds to the digital portfolio they have the option whether or not it's something that goes into the students portfolio where it's shared with the student & parent, or just for the teacher to see
- Through the parents fresh grade account they can easily contact/email the teacher
- Parents/students have access to app (that can be downloaded onto a phone)
- 3 way conference (between teacher/student/parent) can take place
- Parents can give feedback > teachers would like it to be meaningful & positive, if a parent needs clarification or questions for the teacher on a particular piece of work they should private msg/email the teacher – do not make this a part of your child's digital portfolio
- Teachers would really like parents to download the fresh grade app
 - If teachers send out a notification/announcement through fresh grade it would then appear separately from email
 - Teachers use fresh grade when sending out announcements to parents
- If fresh grade is being used in your child's classroom – it's an extension of the classroom
- You can have more than 1 email account on your child's portfolio
- District is currently holding fresh grade training about once every 2 weeks
- Question from floor: Are there any infrastructure restrictions in any of the schools right now that would prevent a school from being able to support fresh grade in the classroom?

- Answer: yes – currently only about 1/3 of SD43 schools have been upgraded to support the wireless > in the near future the upgrades will be completed in all schools
- Currently there are about 9000 students that have accounts on fresh grade
- Fresh Grade is not used at secondary level – just elementary & middle

5. Elections

- **Craig Woods**

- All voting carried out by secret ballot even if only 1 candidate.
- 27 schools represented – quorum has been met.
- Positions of Secretary & 1 Member at Large are currently vacant
- The following was elected to the 2016-2017 DPAC Executive:
 - Member at Large – Helen Zeng
- The secretary position remains vacant

MOTION made by Meadowbrook Elementary and seconded by Cedar Drive Elementary to destroy the ballots – CARRIED

6. Treasurer's Report

- **Marvin Klassen**

- Profit & Loss Budget vs Actual – to 31Oct2016

7. Executive Report

- **All Executive**

- SFU Symposium:
 - DPAC has paid to participate (duties being shared by Craig & Edward)
 - 4 sessions total over 2 years
 - Process of dialogue & communications
 - Jan. 26 > planned to hold a district symposium – will involve all partner groups: topic of the day will be new curriculum
- Board of Trustees – change in leadership
 - Board recently held elections:
 - Chair – Kerri Palmer-Isaac
 - Vice Chair – Carol Cahoon
- Parental Concerns:
 - If you have a parental concern/issue bring it forward;
 - 1) Talk it over with your child's teacher
 - 2) Principal/Vice Principal (if 1st step didn't bring results)
 - 3) Assistant Superintendent that oversees your school (if 2nd step didn't bring results)
 - To find out who it is either phone the District office or we have the list here at the DPAC office
- PAC Contacts:
 - Still looking for contact information (name/phone #/email) for the following PACs > if the same as last year please let me know:
 - Elementary:
 - Blakeburn: PAC Chair & DPAC Rep
 - Cape Horn: PAC Chair & DPAC Rep
 - Central: PAC Chair & DPAC Rep
 - Glen: DPAC Rep
 - Hazel Trembath: PAC Chair
 - Irvine: PAC Chair & DPAC Rep
 - Leigh: DPAC Rep
 - Lord Baden-Powell: PAC Chair & DPAC Rep
 - Miller Park: PAC Chair & DPAC Rep
 - Nestor: PAC Chair & DPAC Rep
 - Pleasantside: PAC Chair & DPAC Rep
 - Rochester: PAC Chair & DPAC Rep
 - Walton: PAC Chair

- Middle:
 - Banting: PAC Chair
 - Citadel: PAC Chair & DPAC Rep
 - Como Lake: PAC Chair & DPAC Rep
 - Maillard: PAC Chair & DPAC Rep
- Secondary:
 - Inquiry Hub: PAC Chair & DPAC Rep

8. At our school...

- Craig Woods

- Round table discussions: What students are bringing home about self-assessment.

9. PAC Voice

- Craig Woods

- Feedback from PACs on assessment
 - 1 school shared that they had discussion with Principal whether or not they wanted letter grades on report cards > majority said no
 - If a parent wants letter grades they can request them & they will be given to them

10. Looking Ahead

- Social, Emotional Learning
 - We did a separate evening session on Ruler Approach
 - A brief description was given as to what the Mood Meter is
- To take back to your schools & bring to next DPAC GM:
 - What is your school using (tools) around social/emotional learning?

11. Any questions?

- none

12. Adjournment

MOTION made by Dr. Charles Best Secondary, seconded by Scott Creek Middle to adjourn the meeting at 8:55 p.m. **CARRIED**